Accidents policy Bodily Fluids

Staff will wear protective clothing at all times (disposable gloves/aprons). Bodily fluid waste will be put into a pink plastic bag and disposed of in the secured nappy bin .

All Nursery staff are paediatric First Aid qualified and are required to maintain their certificates.

All accidents no matter how minor are recorded in the accident book and parent are informed and signed . Parents/carers can request a copy of the report and they are asked to sign the report to acknowledge that they are aware of the injury and the treatment their child has received.

The accident report will contain the following information:

* • child’s name and address
* • date and time of the accident
* • where the accident happened
* • how the accident happened
* • details of the injury
* • treatment received
* • whether the Nursery was called for assistance
* • the name of the member of staff who administered first aid
* • the name of the member of staff who witnessed the incident accident and the administration of first aid
* • signature of parent acknowledging that they have been informed about the accident

All accident reports are monitored and categorised according to the type of accident by the nursery Health and Safety Officer.

Major Accident

If a major accident occurs the procedure is as follows:

* • the child will be comforted and made comfortable

An ambulance will be called, and the staff member will wait outside the nursery to direct the ambulance to the Nursery. The parent/carer will be contacted and arrangements will be made to meet parent/carer at the hospital. Two members of staff will accompany the child to hospital, taking the child’s personal details with them.

The Nursery staff will wait for the parent/carer to arrive; the Nursery will make every effort to comfort and support the child and family.

Reviewed Jan 2023